

Client Name:

Address:

Employee Name:

AIDent#:

DAY	DATE	START	LUNCH		FINISH	HOURS
			OUT	IN		

Monday
Tuesday
Wednesday
Thursday
Friday
Saturday
Sunday

10 minute breaks	Yes	No	Total hours
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Timecards must be returned to SPS by 2 PM Monday



Cardinal Services Inc., DBA
SEQUOIA PERSONNEL SERVICES

2930 E St.

Eureka, CA 95501

P: (707) 445-9641

F: (707) 443-5627

payroll@sequoiapersonnel.com

Employer Authorized Signature:

Employee Signature: